

Professional Teaching

For newly appointed professors

On these pages, you find the obligatory modules for the development of teaching skills for newly appointed professors.

Apart from the first and the final meeting, the modules can take place in a variable order.

Initial Meeting

1 meeting (~ 2 hours): Kick-Off teaching consultation with the CLS compartments

In the initial meeting we would like to get to know you and introduce ourselves as contact persons and compartments of the CLS. Moreover, you will get an overview of our service offers. Together, we discuss which of our offers are suitable for you.

Following the initial meeting, you decide in which of your courses you see potential for optimisation or innovation and take these ideas with you to the first meeting of the transfer project.

Transfer project

2 meetings (1,5 hours each): Change of a course

1. meeting: Exchange about the chosen course and specific project definition.

Before you begin working on the so called transfer project, we define the project outline based on a target-actual and path analysis and specify individual questions and criteria. Based on the defined project scope, we deduce a concrete plan for optimising or redesigning your course or specific aspects of it. Afterwards, you create a short written concept (max. two pages) on what was discussed and show the implications for your teaching practices based on the didactic scope of your transfer project.

2. meeting: Discussion of the written concept before applying it

Afterwards, you put your project into practice. We are available for further formative consultation and reflection appointments.

Teaching Trends

Number and duration of meetings vary according to the event offers.

RWTH offers a broad training scope for employees. Please select and register for at least one of our ExAcT events in the [event data base](#) depending on your area of interest .

Evaluation

2 meetings (1,5 hours in total): **Teaching Analysis Poll (TAP)**

1. meeting (0,5 hours): Implementation in the course
 2. meeting (1 hour): Debriefing and specification of the development potential incl. discussion of possible solutions
- To evaluate changes in your course, we would like to perform a TAP with you.

What is the **TAP**?

The TAP is a qualitative and interactive feedback format, in which there is a direct exchange between TAP facilitators and students. This way, the students can evaluate the course actively, but anonymously (without teaching personnel present). Since the TAP takes place in the middle of the semester, students have the opportunity to help shape the teaching and learning process, and you as the instructor can implement the feedback directly into the current course. In addition to the EvaSys evaluation at the end of the semester, the TAP represents a qualitative complement to the „classical“ teaching course evaluations, where the results can be implemented immediately.

Due to COVID-19 and thus digital teaching, we now offer the original TAP (which takes place in presence) as a **digital TAP (digiTAP)**.

You can find more information on the process of TAPs and digitTAPs [here](#).

Networking

Participation in at least one event

In order to exchange ideas on organisational and content-related topics within RWTH, especially in the context of teaching, we offer exchange formats that are individually adapted to your needs, such as the Lunch Lehre or a digital coffee break.

Final meeting

1 meeting (~ 1 hour): Final exchange

In the final meeting, we will summarise the training measures together and discuss where you and your employees can benefit from the CLS in the long term.

If you have any questions about the modules, please contact info@exact.rwth-aachen.de.